

**Tomball Hospital Authority DBA Tomball Regional Health Foundation
Board of Directors Minutes – November 19, 2025**

Present: Tom Kikis-Chairman, TJ Tijerina-Vice Chairman, Vicki Clark-Secretary, Sharon Frank, Janna Hogle, Bill Hogue, Danny Marburger, Lori Wilson

Present Via Zoom: Christina Nash-Treasurer

Absent: Jack Smith

Also, Present: Jeffrey Klein-CEO, Sarah Dill-CAO, Lisa Pinz-Learning Center Manager

Also, Present Via Zoom: Kevin Reed-Attorney with Reed Claymon, Russell Kent, Melissa Greer, Paul Lebouef-all with Wells Fargo

- I. **Call to Order:** Tom Kikis called the meeting to order at 3:05 pm and read the Foundation’s Mission Statement.

- II. **Approval of Minutes:** October 29, 2025, Board Meeting Minutes were reviewed.
Lori Wilson moved to accept the October 29, 2025, Board Minutes, and Sharon Frank seconded. Motion carried.

- III. **Community Input:** None

- IV. **Monthly Financial Reports:**
 - A. **Wells Fargo** gave the monthly review of our Investment Portfolio. Russell Kent reported that over the last 12 months, our portfolio is up 14.49%. Since its June 2016 inception, it is up 9.41% versus a 7.89% benchmark. As of September 30, 2025, the balance is \$148,810,544, an increase of \$98,792,323 since inception, with \$36,180,529 in withdrawals. Russell reviewed the Risk Report that Jeffrey requested. Through changes in our asset allocation, we have reduced our risks compared to three years ago and are in a better position to weather a down market. TJ remarked that this is very useful information that we should look at periodically.

Jeffrey requested a funds transfer of \$4 million from Wells Fargo to Frost Bank to be drawn as needed to cover the final construction payments. \$1 million is needed by Friday, November 21, 2025. *Danny Marburger moved to approve transferring \$4 million from Wells Fargo to Frost Bank as needed. TJ Tijerina seconded. Motion carried.*

 - B. **Financial Summary** from October 2025 was reviewed. Jeffrey reviewed expenses and reported that total assets were \$156,385,440.85, an increase of over \$3.2 million from September and an increase of over \$16 million from October 2024. Investments increased by over \$3 million from last month. The Profit and Loss report shows that we have paid \$669,274 more in project expenses to our funding partners than this time last year. Tom pointed out that the \$105,454 decrease in Investment Management Fees from the same period in 2024 was due to the lower fees Jeffrey negotiated with Wells Fargo when we renewed our agreement, and no longer using All Springs to manage a portion of our portfolio.

Jeffrey reviewed the Cash Report, highlighting the Dividends earned by utilizing the Frost Money Market account and transferring funds to checking as needed. He also reviewed the Budget vs. Actuals Report and gave an overview of the Finance Committee Minutes. *Vicki Clark moved to accept the October 2025 financials, and Janna Hoglund seconded. Motion carried.*

- C. Preliminary 2026 Budget-**Jeffrey presented a very preliminary budget due to some unknown expenses related to operating our new building. Some expenses may be offset by income generated from the Learning Center, but making a profit is not the intent. Dr. Will Brown with the TAMU Center for Nonprofits and Philanthropy will help us determine the Learning Center's impact and value to the community. We would like to gather data to generate an impact report once the Learning Center is established. There was also discussion on booking processes and types of educational programming to be offered. These are areas that the TAMU Graduate Students are working on in their Capstone Project.

V. Funding Partner Updates:

- A. Funding Reports-** Jeffrey gave an overview of the updated funding spreadsheets.

1. The Project Funding Summary shows funds remaining for 2025 projects total \$13,682.96. The 2025 projected unspent funds by partners equals \$301,324.10, and the combined projected funds available for 2026 equals \$315,007.06. The Board agreed that end-of-year funding was not going to be awarded this year, considering the extra funds that were utilized to partner with Lone Star Family Health Center to establish a clinic in Magnolia.

2. The 2025 Approved Funding with 2026 Requests report has been updated to show the organizations whose funding was reviewed by the Funding Committee. Projected funds to allocate are \$4,474,089.55, and 2026 funds allocated are projected to be \$4,347,655, leaving \$126,434.50 in remaining funds.

3. The Funding Categories report shows that the highest funded areas are Senior Services (18.85%), Special Needs (14.53%), and Mental Health Services (12.54%).

B. Funding Committee Recommendations for 2026 Funding

1. Inspiration Ranch is requesting \$200,000 to provide scholarships for clients to participate in their Equine-Assisted Therapeutic Riding Program. *The Funding Committee moved to approve funding Inspiration Ranch \$200,000 for 2026 and \$200,000 for 2027, for client scholarships for their Equine-Assisted Therapeutic Riding Program. Vicki Clark seconded. Motion carried.*

2. Lone Star College Foundation is requesting \$100,040 to include \$44,440 for Health Science Testing Fee Scholarships, \$16,000 for Health Science Student Success Scholarships, \$35,600 for student Meningitis and Rabies Vaccines, and \$4,000 for Hygiene Items for Campus Pantries. The Funding Committee decided to round the amount down \$40 to \$100,000. *The Funding Committee moved to approve funding the Lone Star College Foundation \$100,000, and TJ Tijerina seconded. Motion carried.*

3. Foundation for Autism Care, Education, and Services (F.A.C.E.S.) is requesting \$30,000 to provide Applied Behavior Analysis (ABA) therapy scholarship assistance to children and families struggling with an autism diagnosis.

The Funding Committee moved to approve funding F.A.C.E.S. \$30,000 in 2026 for ABA therapy scholarship assistance. Vicki Clark seconded. Motion carried.

4. Care Net Pregnancy Center is requesting \$39,141, including \$18,000 for ultrasound training and \$21,141 for partial salary support for staff nurses providing consultations and ultrasounds to TRHF-area clients. The Funding Committee suggested that TRHF round their request up to \$40,000. *The Funding Committee moved to approve funding Care Net Pregnancy Center \$40,000 in 2026, for ultrasound training and partial salary support for staff nurses as requested. Danny Marburger seconded. Motion carried.*

5. Kailee Mills Foundation is requesting \$40,000 to bring their seatbelt safety program to ten TRHF area high schools. *The Funding Committee moved to approve funding \$40,000 in 2026 to the Kailee Mills Foundation to provide their seatbelt safety program to ten TRHF area high schools. Bill Hogue seconded. Motion carried.*

6. Waller Pregnancy Care Center is requesting \$110,600 in 2026 funding, including \$65,000 for healthcare professional salaries, \$10,600 for medical and health education supplies, \$15,000 for nutritional meal baskets, and \$20,000 for mental health counseling. *The Funding Committee moved to approve funding Waller Pregnancy Care Center \$110,600 as requested, and Danny Marburger seconded. Motion carried.*

7. Be An Angel Fund is requesting \$60,000 in funding for 2026, including \$27,600 for adaptive equipment and \$32,400 for respite care events. *The Funding Committee moved to approve funding Be An Angel Fund \$60,000 in 2026 as requested. Bill Hogue seconded. Motion approved.*

8. JoyRide Center is requesting \$136,000 in funding for 2026, including \$83,000 for the PREP Day Program, \$35,000 for Operation Equine, and \$18,000 for Tuition Assistance. *The Funding Committee moved to approve funding the JoyRide Center \$136,000 as requested, and Vicki Clark seconded. Motion carried.*

9. D. Bradley McWilliams YMCA is requesting \$25,000 for 2026, including \$15,000 for youth drowning prevention swim lesson scholarships and \$10,000 for scholarships for seniors to participate in the ForeverWell program. Jeffrey verified that the YMCA would like a 2-year funding agreement if offered. *The Funding Committee moved to approve funding the D. Bradley McWilliams YMCA \$25,000 for 2026 and 25,000 for 2027, and TJ Tijerina seconded. Motion carried.*

10. The Rescue for PTSD is requesting \$18,600 in funding for 2026 for expenses related to their Veteran service dog training program. *The Funding Committee moved to approve funding The Rescue for PTSD \$18,600 in 2026 for their Veteran service dog training program, and Vicki Clark seconded. Motion carried.*

11. ERJCC Senior Companions is requesting \$34,380 in funding for 2026 to provide volunteer companions to seniors in the TRHF funding area. *The Funding Committee moved to approve funding the ERJCC Senior Companions \$34,380 in 2026 as requested, and TJ Tijerina seconded. Motion carried.*

12. Raj Hope Foundation is requesting \$10,000 in funding for 2026, including \$7,500 to construct a patio cover to allow more opportunities for their students to participate in

outdoor activities, and \$2,500 for partial support for the lead instructor's salary. Raj Hope submitted a letter to amend their original request to include \$1,800 to incorporate the Bloom Fitness program into their fitness curriculum. *The Funding Committee amended their motion and moved to approve funding the Raj Hope Foundation \$11,800 as requested, and Vicki Clark seconded. Motion carried.*

13. Tomball Pregnancy Center is requesting \$150,000 in 2026 funding for Nurse Manager/Clinic Manager, RDMS (Sonographer), and RN salaries. *The Funding Committee moved to approve funding the Tomball Pregnancy Center \$150,000 in 2026 and \$150,000 in 2027 for medical staff salaries as requested. Danny Marburger seconded. Vicki Clark abstained. Motion carried.*

14. Families Feeding Families is requesting \$20,000 for meals for their 2026 annual Thanksgiving community event. *The Funding Committee moved to approve funding Families Feeding Families \$20,000 in 2026 and \$20,000 in 2027 for meals for their annual Thanksgiving events, and Bill Hogue seconded. Motion carried.*

15. Habitat for Humanity MCTX is requesting \$30,000 in 2026 funding for their Critical Home Repair Program for zip codes 77354, 77355, and 77362. *The Funding Committee moved to approve funding Habitat for Humanity MCTX \$30,000 for their Critical Home Repair Program as requested, and Danny Marburger seconded. Motion carried.*

16. Swim Safe Forever is requesting \$17,450 in 2026 funding, including \$8,075 for their Swim Safe Forever survival swim lesson program and \$9,375 for their Surviving the Spectrum lifesaving swim program for children with special needs. The Funding Committee is recommending decreasing Swim Safe's funding due to not spending the funding they were awarded in 2024 and 2025. The Committee agreed that additional funding could be awarded if the program increases in 2026. They would also like Swim Safe to participate in Board training through the TRHF Learning Center. *The Funding Committee moved to approve funding Swim Safe Forever \$10,000 for their Swim Safe Forever and Surviving the Spectrum swim programs in 2026, and Bill Hogue seconded. Motion carried*

17. Northwest Assistance Ministries is requesting \$440,515 in 2026, including \$425,515 for their Meals on Wheels program and \$15,000 for medical supplies. The Funding Committee decided to recommend only focusing on the Meals on Wheels and food insecurity programs. *The Funding Committee moved to approve funding Northwest Assistance Ministries \$425,000 for Meals on Wheels, shelf-stable meals, fresh produce boxes, and nutritional supplements in 2026. Vicki Clark seconded. Motion carried.*

18. AsSalam Clinic is requesting \$90,000 in 2026 for specialized medical care and laboratory fees for uninsured and underinsured patients. Jeffrey informed the Board that AsSalam is working to improve their financials and that he has a meeting scheduled with them this week to discuss further. *The Funding Committee moved to approve funding AsSalam Clinic for \$90,000 in 2026 for specialized medical care and laboratory fees for uninsured and underinsured patients, and Danny Marburger seconded. Motion carried.*

C. Special Requests from Funding Partners- Texas Hearing Institute (THI) is still searching for an established doctor's office to partner with to lease space to expand THI's services to our area. Jeffrey has connected their CEO with area real estate contacts.

VI. CEO Report:

A. Development of Medical Complex Drive (MCDP) update:

-Jeffrey showed the Board his sketch of the building and LDD BlueLine's first architectural draft of the floor plan. The Board marveled at how similar the building is to Jeffrey's original sketch.

-Doors are installed, and the building is fully air-conditioned.

-Metal is being placed on the roof, exercise equipment installation will begin next week, grass and landscaping are being installed, and the maintenance dock is under construction

-Jeffrey is meeting with tree trimmers for a bid, and TJ recommended a company his credit union uses.

-Our Construction Superintendent will be on the property through December.

-Jeffrey reviewed the TAMU Center for Nonprofits and Philanthropy report that estimates the value of the Capstone Project as \$85,000 to \$130,000, which includes completing a community needs assessment incorporating data from local hospitals. Some of the graduate students would like to attend our January 2026 Board meeting.

B. Items and Expenses Related to Construction Budget- The Board reviewed the construction budget, which continues to track as predicted.

C. Executive Team Engagement Summary- The Board reviewed, and Jeffrey reported that speakers are being gathered to offer courses at our Learning Center. Our new Board Director, Dr. Stephanie Bruce, will attend our Christmas dinner and will have her orientation in January. At some point after the first of the year, we'll schedule a new Board photo.

VII. Board and Personnel Review:

A. Introduce Lisa Pinz, Learning Center Manager- Jeffrey introduced Lisa and remarked on the great job she is already doing. Sarah commented that Lisa is already making a difference in relieving some of the workload and is grateful to have her. Several community leaders have already commented that she will be a great addition.

B. 2026 Meeting Dates- The Board members are to review and report back with any conflicts.

C. Compensation for CEO and CAO- Discussed in closed session.

VIII. Closed Session- the Board went into closed session at 5:00 pm pursuant to Sec. 551.071 of the TEXAS GOVERNMENT CODE to discuss with its attorney, either in person or by telephone, matters which require the confidential discussion with counsel under the attorney client privilege including personnel matters and also financing options for the building of the Tomball Regional Health Foundation offices on Medical Complex Drive.

IX. Open Session- The Board came back into open session at 5:10 pm.

Lori Wilson moved to accept the motion presented by the compensation review committee in Closed Session to provide the CEO, Jeffrey Klein, with a salary increase and a building completion bonus effective January 1, 2026. Sharon Frank seconded. Motion carried.

X. Adjournment

Janna Hoglund moved to adjourn the meeting at 5:12 pm, and Sharon Frank seconded. Motion carried.



Vicki Clark (Secretary)