

**Tomball Hospital Authority DBA Tomball Regional Health Foundation
Board of Directors Minutes – October 29, 2025**

Present: Tom Kikis-Chairman, TJ Tijerina-Vice Chairman, Vicki Clark-Secretary, Janna Hoglund, Bill Hogue, Danny Marburger, Jack Smith, Lori Wilson

Present Via Zoom: Sharon Frank

Absent: Christina Nash-Treasurer

Also, Present: Jeffrey Klein-CEO, Sarah Dill-Administrative Manager, Russell Kent, Melissa Greer, Paul Lebouef, Dana Van Brunt-all with Wells Fargo

Also, Present Via Zoom: Kevin Reed-Attorney with Reed Claymon

- I. **Call to Order:** Tom Kikis called the meeting to order at 4:02 pm and read the Foundation’s Mission Statement.
- II. **Approval of Minutes:** September 24, 2025, Board Meeting Minutes were reviewed. *TJ Tijerina moved to accept the September 24, 2025, Board Minutes, and Vicki Clark seconded. Motion carried.*

III. **Community Input:** None

IV. **Monthly Financial Reports:**

A. **Wells Fargo** gave the quarterly review of our Investment Portfolio. Russell Kent reported that over the last 12 months, our portfolio is up 11%. Since its June 2016 inception, it is up 9.26% versus a 7.81% benchmark. As of August 31, 2025, the balance is \$145,736,694, an increase of \$95,718,473 since inception, with \$36,180,529 in withdrawals. Russell emphasized that our portfolio has increased 50% over the last three years. Russell met with the Finance Committee immediately before the full board meeting, and the Finance Committee decided that 3% of the portfolio should be moved from Equities to Fixed Income to keep the desired 55% equity and 45% fixed income portfolio. Russell will make the necessary adjustments. The Board also discussed that having our new Administrative Offices and Learning Center as a real estate asset diversifies our portfolio even more. In the future, the Board would entertain owning additional real estate to diversify our portfolio further.

The new Wells Fargo Senior Philanthropic Advisor, Dana Van Brunt, was introduced and spoke briefly about her experience.

Jeffrey verified with Wells Fargo that once our portfolio reaches \$150 million, regardless of fluctuations in the balance, the Annual Rate will drop from .18% to .15%. This would drop the annual fee from approximately \$270,000 to \$225,000, a savings of \$45,000 a year. This is on top of the savings Jeffrey negotiated during our contract renewal in 2024, dropping our fees from .21% to .18%.

Russell thanked the Board for their trust.

Jeffrey requested the monthly funds transfer of \$1 million from Wells Fargo to Frost Bank by November 5, 2025. *Lori Wilson moved to approve transferring \$1 million from Wells Fargo to Frost Bank by November 5, 2025. Vicki Clark seconded. Motion carried.*

- B. Financial Summary** from September 2025 was reviewed. Jeffrey reviewed expenses and reported that total assets were \$153,111,849.66, an increase of over \$2.8 million from August and an increase of over \$11 million from September 2024. Investments increased by over \$2.1 million from last month. The Profit and Loss report shows that total expenses are up from last year, and we have paid \$418,624 more in project expenses to our funding partners than this time last year. Jeffrey reviewed the Cash Report and explained that if our Wells Fargo Investment balance reaches \$150,000,000, our Wells Fargo fees will drop from an annual rate of .18% to .15%. The topic of diversifying our portfolio by investing in real estate was further discussed. The Georgetown Foundation was used as an example. Kevin explained that real estate used for non-governmental purposes would be taxable, but raw land would not be. If a building was constructed for a non-profit to operate out of, taxation would depend on the Appraisal District.

TJ Tijerina moved to accept the September 2025 financials, and Janna Hoglund seconded. Motion carried.

Jeffrey brought the agreement to renew our banking relationship with Frost Bank for a year before the Board, with Tom Kikis, TJ Tijerina, Vicki Clark, and Jeffrey Klein as the designated signers.

Danny Marburger moved to renew Frost Bank as the Tomball Hospital Authority's banking partner for another year with signers Tom Kikis, TJ Tijerina, Vicky Clark, and Jeffrey Klein. Jack Smith seconded. Motion carried.

V. Funding Partner Updates:

A. Funding Reports- Jeffrey gave an overview of the updated funding spreadsheets.

1. The Project Funding Summary shows funds remaining for projects total \$13,682.96. The 2025 estimated projected unspent funds are \$292,678.00, totaling projected funds available \$306,361.04.

2. Jeffrey calculated the end of September quarterly spend rate and, using an 8-quarter average, the total is \$5,573,354.59. With an estimated expense budget of \$917,749, the projected 2026 funds available are \$4,655,605.95.

3. The 2025 Approved Funding with 2026 Requests report has been updated to show the organizations whose funding was reviewed by the Funding Committee. There are 18 applicants left to review at the November Board meeting. Lone Star Family Health Center will submit in the first half of 2026 to give them time to get the Magnolia location established.

4. The Funding Categories report shows that the highest funded areas are Senior Services (18.27%), Special Needs (14.93%), and Mental Health (12.61%). Some organizations fund multiple areas that would be difficult to split out, so this is an estimated percentage.

B. Funding Committee Recommendations for 2026 Funding

1. **Tomball ISD** is requesting \$200,000 to expand their mental health initiative, which includes the Restore Instruct Support Educate (RISE) program and district-wide campus mental health services serving approximately 250 students. *The Funding Committee approved funding Tomball ISD \$200,000 for 2026 and \$200,000 for 2027 for their comprehensive mental health initiative. TJ Tijerina seconded. Motion carried.*

2. The Rose is requesting \$100,000 for their Empower Her® Sponsorship Program. Services include screening mammography at diagnostic centers or through their Mobile Mammography Program, as well as diagnostic mammography, ultrasound, breast MRIs, biopsies performed at their fixed sites, and genetic testing. The Rose received a \$25,000 increase in 2025, and the Funding Committee decided to recommend that the Board not increase another \$25,000 in 2026. *The Funding Committee moved to approve funding The Rose \$75,000 for their 2026 Empower Her® Sponsorship Program, and Jack Smith seconded. Motion carried.*

3. PsychPlus Foundation is requesting \$250,000 to provide financial support by partially reimbursing underpaid, outstanding, or unpaid balances for care for patients originating from zip codes in the TRHF service area for psychiatric care. The Funding Committee discussed awarding a 2-year contract since PsychPlus is likely maxed out at \$200,000 per year. *The Funding Committee moved to approve funding the PsychPlus Foundation \$200,000 in 2026 and \$200,000 in 2027 for patient psychiatric services. Vicki Clark seconded. Motion carried.*

4. Boys and Girls Country is requesting \$40,000 for medical, vision, dental, and mental health. TRHF has funded BGC \$25,000 for the last five years. The Funding Committee agreed to approve their request for \$40,000, considering the rise in healthcare costs. *The Funding Committee moved to approve funding Boys and Girls Country \$40,000 in 2026 for medical, vision, dental, and mental health, and Jack Smith seconded. Motion carried.*

5. Yes to Youth/Montgomery County Youth Services is requesting \$86,320 for compensation, fringe benefits for their full-time bilingual counselor, as well as professional development courses for counselors in the office, and therapeutic supplies. *The Funding Committee moved to approve funding \$85,000 in 2026 for Yes to Youth/Montgomery County Youth Services for compensation and benefits for their full-time bilingual counselor, professional development courses for counselors, and therapeutic supplies. Bill Hogue seconded. Motion carried.*

6. Klein ISD is requesting \$13,000 in 2026 funding to incorporate Kinesthetic Learning Practices into their school health training program. This would include CPR training manikins, a pediatric simulator, Emergency Medical Responder certification, and Community CPR initiative. *The Funding Committee moved to approve funding Klein ISD \$13,000 in 2026 to incorporate Kinesthetic Learning Practices into their school health training program, and Vicki Clark seconded. Motion carried.*

7. Society of Samaritans is requesting \$100,000 in funding for 2026, including \$85,000 for hygiene items and cleaning supplies, and \$15,000 for dental, vision, and prescription assistance for clients. The \$15,000 request would replace the money they no longer receive from the Tomball Health Coalition. *The Funding Committee moved to approve funding Society of Samaritans \$100,000 in 2026, which includes \$85,000 for hygiene items and cleaning supplies, and \$15,000 for dental, vision, and prescription assistance. TJ Tijerina seconded. Motion approved.*

8. Mosaics is requesting \$45,000 to fund the salaries of two part-time licensed mental health Navigators, one of whom is bilingual. *The Funding Committee moved to approve funding Mosaics \$45,000 for the salaries of two part-time licensed mental health Navigators, and Vicki Clark seconded. Motion carried.*

9. Tomball Emergency Assistance Ministries (TEAM) is requesting \$135,000 for 2026, including \$120,000 in client medical and dental assistance, and \$15,000 in hygiene items for their food pantry. *The Funding Committee moved to approve funding Tomball Emergency Assistance Ministries \$120,000 for medical and dental expenses and \$15,000 in hygiene items, totaling \$135,000 for 2026. Jack Smith seconded. Motion carried.*

10. U.S. VETS Houston is requesting \$90,000 in funding for 2026, including \$66,200 for the salary of a Substance Abuse Counselor and \$23,800 for a gently used transportation van (US Vets has already raised \$22,000 toward the van). *The Funding Committee moved to approve funding U.S. VETS Houston \$66,200 for the salary of a Substance Abuse Counselor and \$23,800 for a gently used transport van, totaling \$90,000 for 2026. Danny Marburger seconded. Motion carried.*

11. Cy-Hope Counseling is requesting \$105,000 in funding for mental health counseling in 2026, including \$20,000 for the Cypress location and \$85,000 for the Waller location. The committee discussed maxing their funding at \$100,000. *The Funding Committee moved to approve funding Cy-Hope counseling \$100,000 in 2026, including \$15,000 for Cypress and \$85,000 for Waller, and Danny Marburger seconded. Motion carried.*

12. American Heart Association is requesting \$100,780 in funding for 2026, including \$45,001 for the Rx program in partnership with Tomball, Waller, and CareNet Pregnancy Centers for education, training, technical assistance, and up to 300 Mom:Rx kits. \$55,779 for a community-facing hypertension program in collaboration with up to five libraries and community centers in the TRHF funding area. The Funding Committee discussed capping AHA at \$75,000. *The Funding Committee moved to approve funding the American Heart Association \$75,000 to include \$10,250 for the community impact director and grants administrator salary, including benefits, \$38,750 for blood pressure monitors for 3 pregnancy centers and 5 library/community centers, \$18,000 for miscellaneous supplies to advertise, support, and maintain monitors for the centers, and \$8,000 to cover the indirect costs for AHA to implement and monitor the approved programs. Jack Smith seconded. TJ Tijerina and Janna Hogle abstained. Motion carried.*

13. Harris County ESD #8 is requesting \$140,500 in 2026 funding, including \$32,500 for medical transportation for impoverished community members, \$20,000 for TOMAGWA patient transportation, \$85,000 for a new wheelchair transport van, and \$3,000 in EMT program testing fee scholarships. *The Funding Committee moved to approve funding Harris County ESD #8 \$115,000 in 2026, including \$3,000 in EMT program scholarships, \$32,500 for community medical transportation, \$14,500 for TOMAGWA or other FQHC transportation, and \$65,000 for a wheelchair transport van. TJ Tijerina seconded. Motion carried.*

14. Ruby's Home for Good is requesting \$38,010 for their 2026 Wellness with Horses program, including \$11,500 for Wellness with Horses, \$22,760 for Healing Trauma with Horses, and \$3750 for Equusoma training program. *The Funding Committee moved to approve funding Ruby's Home for Good \$35,000 in 2026 for their wellness with horses and healing trauma with horses programs and Equusoma training, and Bill Hogue seconded. Motion carried.*

15. Shield Bearer Counseling is requesting \$154,655 in 2026 funding for mental health counseling. *The funding committee moved to approve funding Shield Bearer Counseling \$150,000 for mental health counseling in 2026, and \$150,000 for 2027. TJ Tijerina seconded. Motion carried.*

16. Family Ties, Family Resource Services is requesting \$71,580 in 2026 funding, including \$25,200 for their trauma counseling program, \$23,840 for specialized trauma therapy play, art, and neurofeedback therapy, and \$22,450 for neurofeedback equipment and supplies. The Funding Committee originally recommended funding \$35,000 for their trauma counseling and therapy programs, but after discussion with the Board, a new motion was presented. *Lori Wilson moved to approve funding Family Ties, Family Resource Services \$45,000 for their trauma counseling and therapy programs in 2026, and Janna Hoglund seconded. Motion carried.*

17. City of Tomball Police Department is requesting \$32,850 in 2026 funding for 15 AED units, protective cases, and a data plan. The units would be located in Tomball police cars. *The Funding Committee moved to approve funding the City of Tomball Police Department \$32,850 in 2026 for AED units, protective cases, and a data plan. TJ Tijerina seconded. Motion carried.*

18. Counseling Creations Charities is requesting \$56,000 for 2026 for trauma-informed counseling for at-risk populations. Concerns about their Board composition, board meeting schedule, and Tomball ISD component were discussed. The Funding Committee recommended that the Board not fund, and the Board agreed. No action taken.

- C. Special Requests from Funding Partners-** Texas Hearing Institute (THI) is searching for an established doctor's office to partner with to lease space from to expand THI's services to our area. Tomball is preferred, but a fitting office has not been found yet. Northwest Assistance Ministries (NAM) has a clinic that THI could lease. The Board prefers a location in Tomball but would not oppose NAM if that is the best option.

VI. CEO Report:

A. Development of Medical Complex Drive (MCDP) update-

- HCA CEO and their leadership team are touring on Monday, if anyone from the Board would like to join. Another tour option is Thursday, November 13, 2025, at 11:30 am with the Wells Fargo team.
- Jeffrey reviewed Paradigm's three-week timeline.
- Exterior stone and brick is almost complete.
- Interior tile is being installed.
- Interior painting will begin next week.

- Windows and doors have been installed.
- Tuesday, Jeffrey will walk with the architect.

- B. Items and Expenses Related to Construction Budget-** The Board reviewed the construction budget. The total cost of the project is approaching \$9 million, which is on target.
- C. Executive Team Engagement Summary-** The Board reviewed the Executive Summary, and Jeffrey shared that Lisa Pinz has been hired as our Learning Center Manager. The Board is very pleased with this addition to the staff team, as many are familiar with her through her previous position.

VII. Board and Personnel Review:

- A. Emeritus status for former Board Members-** The Board agreed that Jim Ross, former Chairman of the TRHF Board, should be recognized as Emeritus. The Board discussed the building sign that will recognize those involved in the construction project and agreed it should include former Board members Jim and Maggie. *Vicki Clark moved to approve recognizing Jim Ross as an Emeritus member of the Tomball Regional Health Foundation Board, and Lori Wilson seconded. Motion carried.*
- B. Resignation of Maggie Yacoubian and TRHF Board replacement-** With Maggie's resignation, the Nominating Committee met and unanimously agreed to recommend Dr. Stephanie Bruce to fill Maggie's position. Several members of the Board have experience working with Dr. Bruce or know her personally and agree that her medical knowledge and community involvement will be an asset to the foundation and our community. *The Nominating Committee recommends Dr. Stephanie Bruce to serve on the Tomball Regional Health Foundation Board, with her term beginning January 2026, and Lori Wilson seconded. Motion carried.*
- C. Review job titles, job descriptions, and compensation for staff members-** Discussed in closed session.

VIII. Closed Session- the Board went into closed session at 6:22 pm pursuant to Sec. 551.071 of the TEXAS GOVERNMENT CODE to discuss with its attorney, either in person or by telephone, matters which require the confidential discussion with counsel under the attorney client privilege including personnel matters and also financing options for the building of the Tomball Regional Health Foundation offices on Medical Complex Drive.

IX. Open Session- the Board came back into open session at 6:51 pm. *Janna Hoglund moved to accept the new job description as presented by Jeffrey for Sarah Dill to be named the Chief Administrative Officer of the Tomball Regional Health Foundation, and Lori Wilson seconded. Motion carried.*

X. Adjournment

Lori Wilson moved to adjourn the meeting at 6:52 pm, and TJ Tijerina seconded. Motion carried.



Vicki Clark (Secretary)