

**Tomball Hospital Authority DBA Tomball Regional Health Foundation
Board of Directors Minutes – September 17, 2024**

Present: Jim Ross-Chairman, Vicki Clark-Secretary, Sharon Frank, Bill Hogue, Danny Marburger, Jack Smith, TJ Tijerina, Lori Wilson, Margarette Yacoubian

Present Via Zoom: Tom Kikis-Vice Chairman, Christina Nash-Treasurer

Absent: None

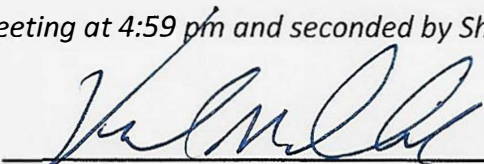
Also, Present: Jeffrey Klein-CEO, Sarah Dill-Administrative Manager,
Kevin Reed-Attorney with Reed Claymon

Also, Present Via Zoom: None

- I. **Call to Order:** Jim Ross called the special meeting to order at 4:02 pm and read the Foundation's Mission Statement.
- II. **Approval of Minutes:** August 28, 2024, Board Meeting Minutes were reviewed.
A motion was made by Lori Wilson to accept the August 28, 2024, Board Minutes and seconded by Jack Smith. Motion carried.
- III. **Community Input:** None
- IV. **CEO Report:**
 - A. **Construction Contract between Paradigm Construction and TRHF**
-Paradigm Construction and TRHF's legal teams have been reviewed the contract and they have addressed the requested changes. The contract is complete and ready for signing.
-Jeffrey has started conversations with Higginbotham regarding insurance requirements.
-A groundbreaking ceremony facilitated by Paradigm Construction's marketing team is being planned for early November depending on TRHF Board availability.
A motion was made by Vicki Clark and seconded by Sharon Frank to give TRHF CEO, Jeffrey Klein, the authority to sign the contract, which includes the AIA with Exhibits A and B, between TRHF and Paradigm Construction as the design builder of the new Administrative and Learning Center located on Medical Complex Drive. Motion carried.
 - B. **Committee Assignments for 2024-25-**the Nominating Committee will convene immediately following this Board meeting to consider committee assignments in preparation for a vote at the September 25, 2024, Board meeting.
- V. **Closed Session-**the Board went into closed session at 4:17 pm to discuss with its attorney, either in person or by telephone, to seek the advice of its attorney on a matter in which the duty of the attorney to the District under the attorney's Texas Disciplinary Rules of Professional Conduct requires a confidential discussion.
- VI. **Open Session-**the Board came back into open session at 4:58 pm. No action was taken.

VII. Adjournment

A motion was made by Jack Smith to adjourn the meeting at 4:59 pm and seconded by Sharon Frank. Motion carried.


Vicki Clark (Secretary)